

भारत सरकार / GOVERNMENT OF INDIA  
अंतरिक्ष विभाग / DEPARTMENT OF SPACE  
क्रय यूनिट-III / PURCHASE UNIT-III  
विक्रम साराभाई अंतरिक्ष केंद्र / VIKRAM SARABHAI SPACE CENTRE  
तिरुवनंतपुरम / THIRUVANANTHAPURAM - 695 022  
विज्ञा. सं. वीएसएससी/एसपीआरई-क्रय/43 दि. 20/06/2024  
ADVT. NO. VSSC/SPRE-PUR/43 DT. 20/06/2024

भारतके राष्ट्रपतिकेलिएतथाउनकीओरसेवरिष्ठ प्रधान, क्रयएवंभंडार, विक्रमसाराभाईअंतरिक्षकेंद्र (वीएसएससी), तिरुवनंतपुरम, निम्नलिखितकेलिएई-प्रापणके माध्यम से (क्रम सं. 1के लिए) निविदाएंआमंत्रित करता है:-

For & on behalf of the President of India, the Sr. Head Purchase & Stores, Vikram Sarabhai Space Centre (VSSC), Thiruvananthapuram invites Expression of Interest (for Sl. No. 1) for the following:-

क्रम सं. Sl. No	निविदा सं. Tender No.	वर्णन / Description	मात्रा Qty.	निविदा शुल्क Tender Fee
1	VSSC/PURCHASE UNIT III (SPRE)/APEP/VS2024002545 01 [लोक निविदा -एक भाग/ PUBLIC TENDER- SINGLE PART]	" बाल पार्क सहित एपीईपी कैंपस, एपीईपी अतिथि गृह एवं हाउसिंग कॉलनी परिसर में हाउसकीपिंग/जैनिटोरियल कार्य "/ "Housekeeping/Janitorial works in APEP Campus, APEP GuestHouse and Housing Colony premises including Children's Park"	1लॉट/1Lot	लागू नहीं / NA

**विशेष टिप्पणी/Special Note:-**

विदेशी विक्रेताओं को निविदा प्रस्तुत करने की अनुमति नहीं है। मेक इन इंडिया नीति के अनुसार केवल श्रेणी-I और श्रेणी-II के स्थानीय आपूर्तिकार इस बोली में भाग लेने हेतु पात्र हैं। विदेशी ओईएम से सीधे प्राप्त उद्धरणों/या विदेशी ओईएमओं की ओर से उद्धरण प्रस्तुत कर रहे एजेंटों को इस निविदा में भाग लेने की अनुमति नहीं है।

Foreign vendors are not permitted to quote. Only Class-I and Class-II Local suppliers as per Make in India Policy are eligible to participate in the bid. Quotations directly from foreign OEM/ or from agents quoting on behalf of foreign OEMs are not allowed to participate in this tender.

क्रम सं. Sl. No.	बोली प्रस्तुत करने की समय-सीमा Time limit for submission of Bid	बोली खोलने की तिथि Bid Opening date
1.	दिनांक 01/07/2024[14:00 बजे तक]	दिनांक01/07/2024[14:00बजे ]

क्रम सं. 01के लिए, ब्यौरे इसरो ई-प्रापण पोर्टल <https://eproc.vssc.gov.in> पर उपलब्ध हैं।

For Sl. No. 01., details are available on ISRO e-procurement portal <https://eproc.vssc.gov.in>.

शुद्धिपत्र, यदि कोई हो तो, हमारे वेबसाइट [www.vssc.gov.in](http://www.vssc.gov.in) / [www.isro.gov.in](http://www.isro.gov.in) में मात्र प्रकाशित किया जाएगा।

Corrigendum, if any will be published in our websites :[www.vssc.gov.in](http://www.vssc.gov.in) / [www.isro.gov.in](http://www.isro.gov.in) only.

हस्ताक्षरित/Sd/-

वरि. प्रधान, क्रय एवं भंडार / Sr. Head, Purchase & Stores

E-Tenders are invited for the above mentioned procurements through our E-procurement site <https://eproc.vssc.gov.in>. Bids can be submitted before the due dates mentioned.

Only online tenders will be accepted. No manual / Postal / e-mail / fax offers will be entertained. No manual tender document will be issued. Parties interested to participate in this e-Tender are required to register themselves as vendors, if not already registered, in our e-procurement portal <https://eproc.vssc.gov.in> by downloading plugins and help demos listed on the home page of the e-procurement link mentioned above to complete the vendor registration process. They can seek help from help desk 0471-2565454 also as provided in the home page of e-procurement portal in case of any problem for registration and subsequent process. Vendors may please note that without registering in our e-procurement portal, they will not be able to quote for this e-tender.

Important Notice: Tender will be automatically closed on the due date if at least one offer is received. If the tender could not be opened on the first day due to any technical snag, it will be opened on the subsequent day as per the schedule.

This being a Two Part Tender, Cost shall be mentioned in the Price Bid Only. All the documents being uploaded like quote split up details, AMC cost etc should not contain the rates/costs. However, a copy of your PRICE BID, AMC quote etc WITHOUT PRICE SHALL BE UPLOADED in the Documents Solicited from the Vendor Field [available in Bid forms] TO KNOW THE PATTERN OF QUOTE. [ENSURE NOT TO MENTION ANY PRICE, OTHERWISE THE QUOTE WILL BE INVALID].

**THE TECHNICAL DOCUMENTS NEED TO BE ATTACHED ONLINE AS A SINGLE PDF FILE WITHOUT ANY PRICE INFORMATION, TECHNICAL BID CONTAINING PRICE DETAILS WILL BE TREATED AS REJECTED.**

**GOVERNMENT OF INDIA  
DEPARTMENT OF SPACE  
VIKRAM SARABHAI SPACE CENTRE (VSSC)  
THIRUVANANTHAPURAM**

**Tender for Housekeeping/Janitorial works in APEP Campus, APEP Guest House and Housing Colony premises including Children's Park**

**Bids to be submitted online**

**Tender No.: VSSC/PURCHASE UNIT III (SPRE)/VS202400254501 dated 06-06-2024**

## A. Tender Details

Tender No :	<b>VSSC/PURCHASE UNIT III (SPRE)/VS202400254501</b>
Tender Date :	<b>06-06-2024</b>
Tender Classification:	<b>GOODS</b>
Purchase Entity :	<b>PURCHASE UNIT III (SPRE)</b>
Centre :	<b>VIKRAM SARABHAI SPACE CENTRE (VSSC)</b>

### **Housekeeping/Janitorial works in APEP Campus, APEP Guest House and Housing Colony premises including Childrens Park**

Vikram Sarabhai Space Centre (VSSC) located at Thumba, Thiruvananthapuram, Kerala 695022 proposes to engage janitorial workers on Work Package mode with reputed Service Providers for general cleaning of office buildings/premises (including toilets)/clean rooms/workshops, laboratories, parking area etc. at different areas of VSSC campus.

This contract is for a total area of 63,02,400 sqm (approx.) in APEP area of VSSC/ISRO, Aluva (Rooms, corridors, Conference Hall, toilets, terraces and surrounding, Guest house & Children park, etc)

This is a PT Single part Tender. Techno-Commercial and Price bids are to be submitted together. Tenderers are advised to refer the tender document and follow the tender schedule strictly.

Please ignore Clause no 4 and Clause no 23 of Annexure B3 as they are regarding Pre-Bid meeting and it is not mandatory in this case.

#### **A.1 Tender Schedule**

Bid Submission Start Date :	<b>07-06-2024 10:00</b>
Bid Clarification Due Date :	<b>19-06-2024 17:00</b>
Bid Submission Due Date :	<b>01-07-2024 14:00</b>
Bid Opening Date :	<b>01-07-2024 14:00</b>

## **B. Tender Attachments**

### **Technical Write-up/Drawings**

**Document : General Terms**

### **Instructions To Vendors**

2. False Declarations will be in breach of the Code of Integrity under Rule 175 (1) (i) (h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law.

3. Please ignore Clause no 4 and Clause no 23 of Annexure B3 as they are regarding Pre-Bid meeting and it is not mandatory in this case.

## C. Bid Templates

### C.1 Technical Bid - Housekeeping/Janitorial works in APEP Campus, APEP Guest House and Housing Colony premises including Children's Park

#### 1. House Keeping

#### Document : Terms & Conditions

#### Common Specifications (Applicable for all items)

SI No	Specification	Value	Compliance	Offered Specification	Remark
1	Work Package for Housekeeping/Janitorial work in APEP for two years.		-		

#### Supporting Documents required from Vendor

1. Please upload your detailed quotation in pdf format which should include all vendor specified terms as well as prices for the items in line with the RFP document on your company letter head duly signed by an authorized personnel.

5 additional documents can be uploaded by the vendor

## C.2 Commercial Terms / Bid

Sl. No.	Description	Compliance	Vendor Terms
1	Housekeeping Service at APEP	Yes / No / Explain	
2	TAXES AND OTHER COSTS, IF ANY [Please Specify the rates]. Note: All Tax invoices issued by Service Providers on or after July 01, 2017 shall invariably bear their GST registration number (GSTIN) and the applicable GST rates. In the absence of which, the invoices shall not be processed for payment [AS PER RFP]	Yes / No / Explain	
3	DELIVERY TERMS [ON-SITE (APEP)]	Yes / No / Explain	
4	PERIOD OF CONTRACT [AS PER RFP]	Yes / No / Explain	
5	Down Time Compensation:[AS PER RFP]	Yes / No / Explain	
6	PAYMENT TERMS [AS PER RFP]	Yes / No / Explain	
7	SECURITY DEPOSIT [AS PER RFP]	Yes / No / Explain	
8	PRICE VARIATION CLAUSE [AS PER RFP]	Yes / No / Explain	
9	Quote Validity: 120 days from the date of Tender opening.	Yes / No / Explain	
10	Contract ordering address in full with Contact Persons Name, E-mail id, Phone No.	Yes / No / Explain	
11	If any of the bidders submit any forged or false documents along with the Tender, such tenders will be summarily rejected and such bidders will be blacklisted for all future tenders.	Yes / No / Explain	
12	ALL OTHER TERMS & CONDITIONS OF RFP	Yes / No / Explain	
13	ANY OTHER TERMS	Yes / No / Explain	
14	Please ignore Clause no 4 and Clause no 23 of Annexure B3 as they are regarding Pre-Bid meeting and it is not mandatory in this case.	Yes / No / Explain	

## C.3 Price Bid

Sl. No.	Item	Quantity	Unit Price	Currency	Total Price	Remark
1	House Keeping	1.00 Lot		-		