

FREQUENTLY ASKED QUESTIONS AND ANSWERS

1.	<p>I am unable to find the link for applying. Can you send the direct link?</p> <p>Answer: Link for applying online is available in the advertisement page published in "CAREERS" page of IPRC website www.iprc.gov.in. Click on the link given below the Name of each post for applying.</p>
2.	<p>I have submitted online application. I did not get any email confirming my registration. Where do I find the Registration Number?</p> <p>Answer: Once application is successfully submitted the registration number will be displayed on the screen. This registration number has to be noted down immediately and to be preserved for future correspondence. A separate email will also be sent to your e-mail id on successful completion of payment of application fee.</p>
3.	<p>I have submitted online application. What all documents I have to send to IPRC? Whether Application Form print-out has to be sent? Whether I have to send my Photo? Where to upload my Photo?</p> <p>Answer: Applicants need not send any documents or Application Form printout to IPRC. However applicants have to produce the original documents during the Skill or as and when required by this office. Applicants who are employed under Central/State Government, Public Sector Undertakings, Autonomous Bodies etc. have to submit No Objection Certificate from the employer concerned, at the time of Skill test or as and when required by this Office.</p>
4.	<p>I have submitted online application. When will be the written test?</p> <p>Answer: Details regarding written test will be published in the IPRC website as and when finalised.</p>
5.	<p>I am currently employed under Central/State Govt/PSU/ Autonomous Body and I have successfully submitted online application. How do I send the "No Objection Certificate" to the IPRC? i.e. by Speed Post/ Ordinary Post/Registered Post/Courier etc.</p> <p>Answer: NOC need to be submitted only at the time of Skill Test or as and when required by this Office and the same need not be sent by post to IPRC. However, the applicant should apply for the post only under intimation to and with the prior permission of the employer. The permission letter of the employer should be uploaded along with the online application.</p>
6.	<p>I am working in a Private Sector/MNC. Am I supposed to submit No Objection Certificate?</p> <p>Answer: No.</p>
7.	<p>I have gained employment under Central/State Government/PSU/Autonomous Body in the recent past. Is NOC required for attending the skill test, as my employment status was different at the time of applying for the post?</p> <p>Answer: A applicant who may gain/change employment after applying for the post, is required to inform the employer the particulars of his/her application and shall mandatorily submit NOC at the time of Skill Test from the present employer.</p>
8.	<p>I have submitted online application. If I am not shortlisted for the Written Test, whether my Application Fee can be refunded?</p> <p>Answer: No. The 'Application Fee' is not refundable in this case.</p>

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9.	<p>I have submitted online application and I had been shortlisted for the Written Test. Whether I will be given the refund amount prescribed in the advertisement if I do not attend the Written Test due to any unforeseen emergency?</p> <p>Answer: No. The 'Application Fee' is refundable only to those applicants who attend the Written Test as per the rates prescribed in the advertisement. Refund of application fee will not be made to applicants who are absent for the Written Test under any circumstances.</p>
10.	<p>I have submitted online application. I have committed error while entering my details. Can I rectify the details?</p> <p>Answer: No. There is no provision for editing the details already submitted online. Hence, you may reconfirm all the details entered before final submission. Applicants may, if required, submit a fresh application before the closing date of online application. In such cases, the latest/last application for which fee is paid and submitted before the last date of submitting application i.e. 24.04.2023 will be taken as final.</p>
11.	<p>I have submitted online application. Can I have change my choice of Written Test centre?</p> <p>Answer: No. There is no provision for editing the Written Test centre choice after submission of online application. The choice once made cannot be changed in future under any circumstance. If required, submit a fresh application before the closing date of online application. In such cases, the latest/last application for which fee is paid and submitted before the last date of submitting application i.e. 24.04.2023 will be taken as final.</p>
12.	<p>I have submitted online application and paid Application Fees online. Later I found out that I have committed error while entering my details. Whether I have to pay application fee once again for submitting another application with correct details? If yes, can I get refund of the application fee already paid?</p> <p>Answer: Online application will be considered valid only if application fee is paid. Hence, application fee has to be paid again for the fresh application. The application fee already paid is not refundable in this case.</p>
13.	<p>I have submitted online application. I am facing some technical issues with online payment. Whom do I contact for help?</p> <p>Answer: IPRC does not hold responsibility in case of non-payments of application fee, due to transactions which are either pending or failed. Applicants may if required contact their Banks and ensure that the payments are successful. Applicants may check the payment status link on IPRC website for re-confirming the payment status.</p>
14.	<p>I have submitted online application. I have not made the payment the same day of submitting online application. Now, I wish to make payment. What is the procedure?</p> <p>Answer: The applicant can pay the fee before the last day for submission of online application i.e. 24.04.2023. Link for making online payment is available in the advertisement page in "CAREERS" portal of IPRC website. Click on the link and provide Registration Number, Date of Birth and later click on the "Make Payment" button and follow the payment process.</p>
15.	<p>I have submitted online application. But I do not have Online Payment Facility. How do I pay the Application Fee?</p> <p>Answer: The application fee is collected only through online payment mode.</p>

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16.	<p>Please find attached herewith my CV/Resume. Kindly let me know whether I am eligible for the posts advertised. Please inform as to when can I attend the written test?</p> <p>Answer: Only online applications are accepted. You may visit IPRC website (www.iprc.gov.in) for details regarding the posts and eligibility and for applying subject to meeting of prescribed eligibility conditions prescribed in the advertisement.</p>
17.	<p>It is mentioned in the advertisement that "The posts are of temporary nature, but likely to continue indefinitely". What does this mean? Whether the posts are contractual/permanent?</p> <p>Answer: The posts are permanent, but will remain Temporary until the incumbent completes prescribed period of probation.</p>
18.	<p>I have submitted two/more than two applications for the same post. Whether my candidature will be rejected?</p> <p>Answer: No. In case of submission of duplicate/multiple applications, the latest application against which the 'application fee' has been received only will be considered.</p>
19.	<p>Is there any relaxation in Educational Qualification for SC/ST/OBC/PwBD/Ex-Servicemen applicants?</p> <p>Answer: No. There is no relaxation in Educational Qualification for any categories.</p>
20.	<p>My last semester/year results are not declared. Am I eligible to apply?</p> <p>Answer: No. Applicants who have completed the prescribed education qualification and results declared as on the date of submission of application can only apply for the current advertisement.</p>
21.	<p>I have registered under National Career Services (NCS) Portal. Do I still have to apply online?</p> <p>Answer: Yes. The applicants registered under National Career Services (NCS) portal and fulfilling the eligibility conditions may visit IPRC website and follow the application procedure as stated in the advertisement/notification.</p>
22.	<p>I do not possess the exact educational qualification prescribed in the advertisement whereas I possess equivalent qualification. Can I apply for the post?</p> <p>Answer: No. Those who possess the exact qualifications prescribed above shall apply and no equivalent courses will be considered eligible.</p>
<p>In case any doubt still persists even after reading the Advertisement and the FAQs, the query shall be addressed to career@iprc.gov.in. Queries about information already available in the Advertisement/FAQs and frivolous queries will not be replied to.</p>	